

GENERAL PURPOSES COMMITTEE

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 12th December, 2018 at 3.00 pm

MEMBERSHIP

Councillors

D Blackburn	-	Farnley and Wortley;
J Blake (Chair)	-	Middleton Park;
Amanda Carter	-	Calverley and Farsley;
R Charlwood	-	Moortown;
D Cohen	-	Alwoodley;
D Coupar	-	Temple Newsam;
M Dobson	-	Garforth and Swillington;
J Dowson	-	Chapel Allerton;
S Golton	-	Rothwell;
H Hayden	-	Temple Newsam;
W Kidger	-	Morley South;
J Lewis	-	Kippax and Methley;
A Lowe	-	Armley;
J Pryor	-	Headingley and Hyde Park;
A Smart	-	Armley;

Agenda compiled by:
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A G E N D A

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1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

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3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence from the meeting.	
6			MINUTES OF THE LAST MEETING To receive and approve the minutes of the meeting held on 1st October 2018.	1 - 2
7			REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS To consider the report of the Chief Officer, Elections and Regulatory that sets out the initial proposals to be published on 13 December 2018 for the second consultation period of the review.	3 - 28

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8			PROCEDURE FOR SHORT NOTICE PUBLICATION OF OFFICER KEY DECISION REPORTS To consider the report of the City Solicitor that sets out the conclusions of Corporate Governance and Audit Committee's consideration of the issues raised with them and recommends to General Purposes Committee amendments to the Constitution a method to regularise the process for the late publication of reports supporting an officer Key decision.	29 - 56
9			IMPLEMENTATION OF THE NJC PAY SPINE To consider the report of the Director of Resources and Housing seeking Members approval of the implementation of the 2019 NJC Pay Spine. THIRD PARTY RECORDING Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties– code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	57 - 90